

NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS

JOB VACANCY POSTING

POSTING NUMBER: HR-0165

ISSUE DATE: December 4, 2013

TITLE: Auditor 1

CLOSING DATE: December 18, 2013

DIVISION/UNIT: Internal Audit

LOCATION: 101 South Broad Street
Trenton, New Jersey 08625

DISTRIBUTION: STATEWIDE

POSITION(S): 1

SALARY RANGE: R26: \$63,564.71 - \$90,429.35

DESCRIPTION OF MAJOR DUTIES:

Under direction of a supervisory official in a state department, institution, or agency, performs duties of significant difficulty and/or supervises a major auditing unit engaged in professional audits of private corporations, state government, or local school districts; does other related duties as required.

REQUIREMENTS

EDUCATION:

Graduation from an accredited college or university with a Bachelor's degree including or supplemented by twenty-one (21) semester hour credits in professional accounting courses which may include courses in municipal or government accounting.

NOTE: Possession of a valid certificate as a CPA issued by the New Jersey Board of Accountancy may be substituted for the Bachelor's degree in accounting.

NOTE: Applicants who have successfully completed the required twenty-one (21) semester hour credits in accounting but do not possess a Bachelor's degree may substitute additional experience as indicated on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience.

EXPERIENCE:

Three (3) years of accounting or auditing experience.

LICENSE:

Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

Please submit a resume and any required documents (licenses, certification and or transcripts) along with a letter of interest, including a phone number to:

Office of Human Resources
New Jersey Department of Community Affairs
HR# 0165
PO Box 800
Trenton, New Jersey 08625
Resumes may be emailed to: resume1@dca.state.nj.us

Interviews will be granted on the basis of the resume.

NOTE: In accordance with the New Jersey First Act P.L. 2011 c70, effective September 1, 2011, new public employees are required to obtain New Jersey residency within one (1) year of employment.

The New Jersey Department of Community Affairs is an Equal Opportunity Employer